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## **User's Manual**

**Project name: TrueLoaded**

**Module: Configuration**

**Section: Stock**

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version 1.1

o s C o m m e r c e m o d u l e s  
I n t e g r a t i o n w i t h E R P s y s t e m s  
S e r v i c e s  
S k i n s

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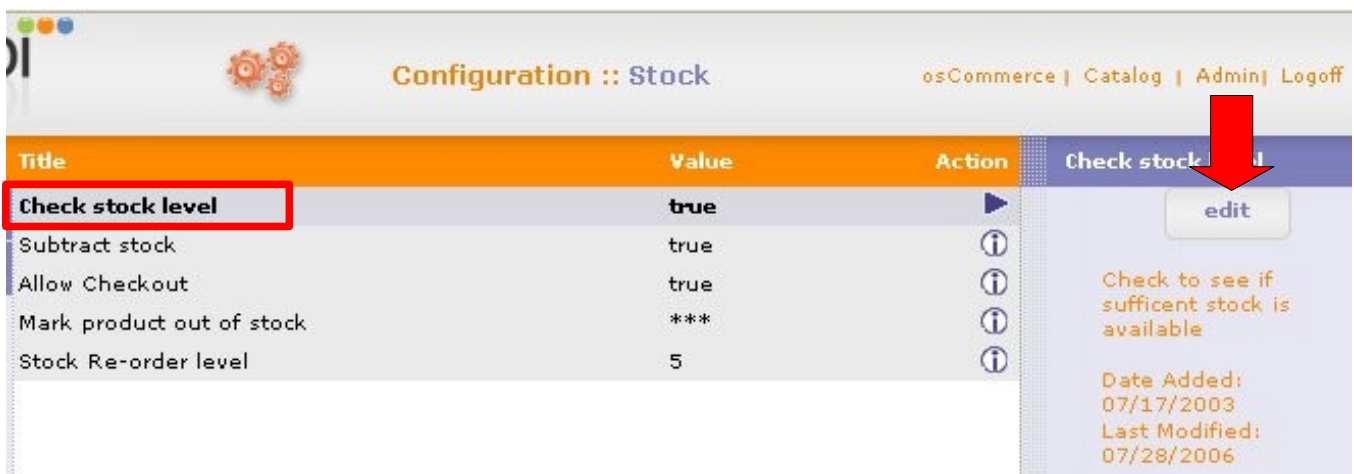
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## Introduction

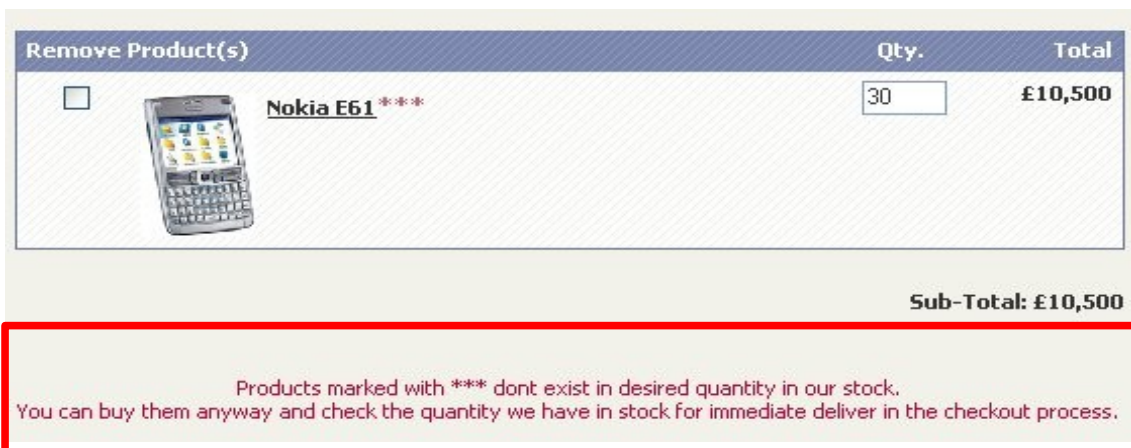
Here you can configure your Stock settings. Stock is a complete inventory control allowing you to keep track of all inventory by setting a quantity available for each product.

## Updating Check Stock Level

1. Go the Admin Panel and click the **Configuration** link.
2. Then, select the **Stock** item.
3. Since the **Check Stock Level** item is highlighted, click the **Edit** button on the right.



- Tick the **True** button to activate checking of sufficient stock availability. The system will check for desired quantity of products in stock. For example, a customer wishes to order 30 cellular phones Nokia E61. But there are 10 pieces of this product in stock only. In this case, the customer will be informed that this product doesn't exist in desired quantity in the stock, but he can buy it anyway and check the quantity available in stock for immediate delivery in the checkout process.



- Tick the **False** button if you do not want to activate this feature.
4. Click the **Update** button.

### Updating Subtract Stock

1. From the Admin Panel click the **Configuration** link and select the **Stock** item.
2. Select the **Subtract Stock** item in the grid and click the **Edit** button.

Title	Value	Action	Subtract stock
Check stock level	true		
<b>Subtract stock</b>	<b>true</b>		
Allow Checkout	true		
Mark product out of stock	***		
Stock Re-order level	5		

Subtract product in stock by product orders  
Date Added: 07/17/2003

- Tick the **True** button to subtract the product(s) out of stock each time a customer makes an order. For example, there are 10 products in the stock. A customer is buying 9 products. After confirming the order by the customer, you can see how many products are left in stock. To do this, go to the Admin Panel > Catalog > Categories/Products, and then select the product and click the **Edit** button. Open the **Data** tab. In the **Products Quantity** field the number of products has changed to 1.

General	Data	Affiliates	Images	Attributes
Price Tax Class: Taxable Goods Products Price (Net): 64,9500 Products Price (Gross): 71,445		Data Products Manufacturer: Microsoft Products Model: MSIMEXP <b>Products Quantity: 1</b> Products Weight: 8.00 Products file: <input type="text"/> Browse... Products SEO Page Name: <input type="text"/> Sort Order: 0		
Products Status: <input checked="" type="radio"/> In Stock <input type="radio"/> Out of Stock		Information Date Available: <input type="text"/> (YYYY-MM-DD)		


- Tick the **False** button if you do not want to activate this feature.
3. Click the **Update** button.

## Updating Allow Checkout

1. From the Admin Panel click the **Configuration** link and select the **Stock** item.
2. Select the **Allow Checkout** item in the grid and click the **Edit** button.

Title	Value	Action	Allow Checkout
Check stock level	true		<input type="button" value="edit"/>
Subtract stock	false		
<b>Allow Checkout</b>	<b>true</b>		Allow customer to checkout even if there is insufficient stock Date Added: 07/17/2003
Mark product out of stock	***		
Stock Re-order level	5		

- Tick the **True** button to allow a customer to checkout even if there is insufficient stock. For example, a customer wishes to order the quantity of products greater than there are in the stock. The customer will be allowed to checkout the product anyway.

Remove	Product(s)	Qty.	Total
<input type="checkbox"/>	 <b>IntelTransfer@BoardLT</b> *** - Package Bored - Memory 32 mb - Version Value	<input type="text" value="20"/>	USD1,134.24
<b>Sub-Total: USD1,134.24</b>			
<div style="border: 2px solid red; padding: 5px; margin: 10px auto; width: fit-content;">             You can buy them anyway and check the quantity we have in stock for immediate deliver in the checkout process.           </div>			
<input type="button" value="UPDATE"/>		<input type="button" value="CONTINUE SHOPPING"/>	
<input type="button" value="CHECKOUT"/>			

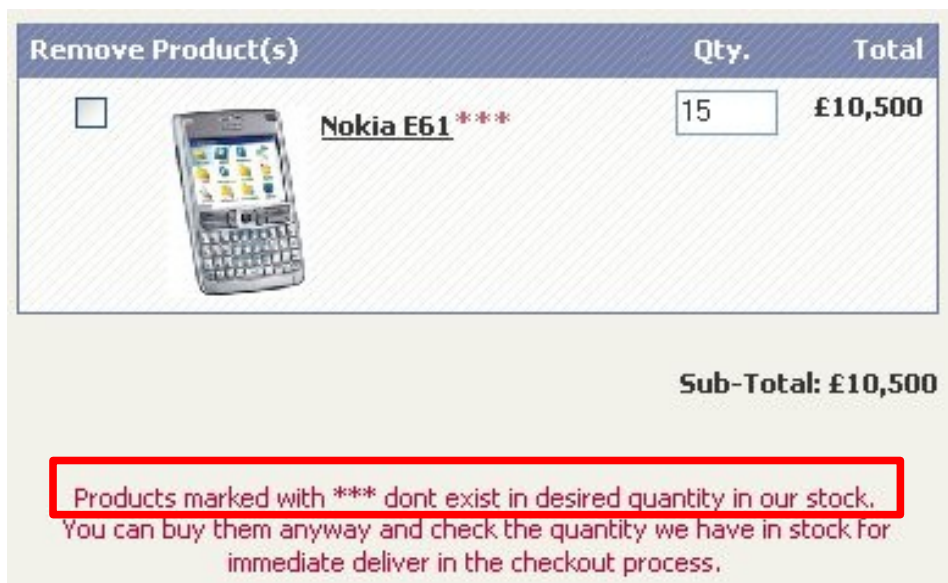
- Tick the **False** button if you do not want to allow a customer to checkout when the quantity of ordered products exceeds the quantity in stock. In this case, the customer will be informed that this product doesn't exist in desired quantity in stock and the quantity of products is required altering.
3. Click the **Update** button.

## Updating Mark Product Out Of Stock

1. From the Admin Panel click the **Configuration** link and select the **Stock** item.
2. Select the **Mark Product Out Of Stock** item in the grid and click the **Edit** button.

Title	Value	Action	Mark product out of stock
Check stock level	true		  Display something on screen so customer can see which product has insufficient stock
Subtract stock	false		
Allow Checkout	true		
<b>Mark product out of stock</b>	***		
Stock Re-order level	5		

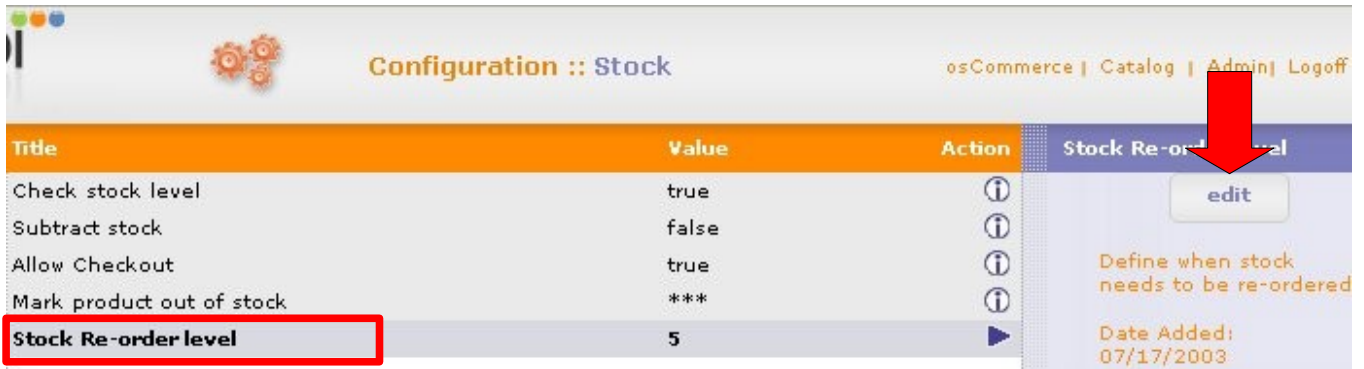
3. In the field, specify any symbols to show a customer on the screen which will inform him/her that the product is out of stock. For example, specify the \*\*\* symbol in the field. The product's name will be marked with the \*\*\*, and the customer will see the following information: *“Products marked with \*\*\* don't exist in desired quantity in our stock”*.



4. Click the **Update** button.

## Updating Stock Re-Order Level

1. From the Admin Panel click the **Configuration** link and select the **Stock** item.
2. Select the **Stock Re-Order Level** item in the grid and click the **Edit** button.



The screenshot shows the 'Configuration :: Stock' page in osCommerce. The main table has the following data:

Title	Value	Action
Check stock level	true	ⓘ
Subtract stock	false	ⓘ
Allow Checkout	true	ⓘ
Mark product out of stock	***	ⓘ
<b>Stock Re-order level</b>	5	▶

The right-hand panel for 'Stock Re-order level' contains an 'edit' button and the text: 'Define when stock needs to be re-ordered' and 'Date Added: 07/17/2003'.

3. In the field, specify the number of products defining when stock needs to be re-ordered. For example, enter 5 in the field. When there are 5 products left in stock, you will be informed by e-mail that the stock needs to be re-ordered.
4. Click the **Update** button.